

# VISITOR REGULATIONS

## Hussite Museum in Tábor

### Introduction

1. The Hussite Museum in Tábor (hereinafter the Hussite Museum) is a state-owned public-benefit corporation established by the Ministry of Culture of the Czech Republic. The Hussite Museum also incorporates the Blatské Museum in the towns of Soběslav and Veselí nad Lužnicí. The core business of the museum is the provision of standardized services to the public in harmony with Act no. 122/2000 Sb., on protection of museum collections, and in harmony with related subordinated legal regulations; the museum runs permanent expositions, arranges exhibitions, gives lectures, organizes concerts and other cultural and educational events.
2. The Hussite Museum in Tábor performs its activities in a number of buildings in various locations: in Tábor - the old Town-Hall, the Augustinian Monastery, the Bechyně Gate and the Kotnov Tower; in Sezimovo Ústí - the Edvard Beneš Memorial; in Soběslav - the Smrčkův House and the Rožmberský House; and in Veselí nad Lužnicí - the Weisův House.
3. These visitor regulations are issued in harmony with the Hussite Museum Collection Treatment Rules in order to secure the safety of visitors, employees or performers, of collection items and displayed items and of machines & equipment in the process of provision of standardized services to the public.

### I. Opening hours

1. Individual buildings are open to the public during opening hours which are specified on the museum website ([www.husitskemuzeum.cz](http://www.husitskemuzeum.cz)) and on information boards in ticket offices in the Hussite Museum.
2. Outside the opening hours museum buildings can open for groups with prior booking, and at a surcharge and under other conditions stipulated by a valid price list.
3. Visitors can buy tickets and start a tour of the museum up to half an hour before the end of opening hours at the latest. Souvenirs are sold until the end of opening hours.
4. Changes to opening hours are possible due to operational and technical reasons. Visitors will be informed about it by means of information boards and the website. The museum management can also decide to close a part of a building.

### II. Tours

1. Visitors shall go through expositions independently following marked routes with the exception of medieval tunnel tours, guided tours of the museum and lecturing programmes.
2. Tours of medieval tunnels are guided and take place every sixty minutes, or every thirty minutes if there are many visitors. The maximum number of people in a tour is 30. Before entering the underground tunnels visitors shall take into consideration that visits to the tunnels are at each visitor's own risk and everyone needs to be very careful when following the route. Every visitor can use a safety helmet when entering the tunnels; helmets are distributed by guides and their use is optional.
3. Groups of tourists can book a tour for a specific day and time by obtaining electronic, telephone or written confirmation of the reservation from the relevant ticket office of the Hussite Museum.
4. Children under 10 years of age are only allowed to enter the museum when accompanied by adults.

5. Visitors are not allowed to enter the exposition with umbrellas, walking sticks, luggage and any objects whose dimensions exceed 50x30x20 cm. These items can be deposited at places determined by the museum staff.
6. Leaders of groups (of tourists and school children) shall be held responsible for the behavior of members of their group in the Hussite Museum buildings; everyone is obliged to respect the provisions of these visitor regulations. Group leaders shall also make sure that group members do not cause injuries. Parents shall be held responsible for their children's behavior.
7. Museum liability for potential losses suffered by visitors shall be regulated by generally binding legal regulations.

### **III. Entrance fee**

1. Entrance fee is paid in advance. Entrance fees are specified in the price list which is available from the ticket office in each museum building. The price list is also published on the museum website ([www.husitskemuzeum.cz](http://www.husitskemuzeum.cz)) and at information boards in the Hussite Museum ticket offices.
2. Visitors shall obtain an entrance ticket after they pay the entrance fee (a group leader shall obtain one ticket for the whole group) and visitors shall retain their ticket for the whole of their tour and submit it again when asked to do so.
3. Tickets are valid for one visit only, unless a visitor holds a multiple-entrance ticket as per a valid price list. Purchased tickets cannot be returned.

### **IV. Protection of buildings and safety of museum collections**

1. Visitors are obliged to respect the instructions of the museum staff. Should they fail to respect an instruction or order given for the sake of visitors' safety or protection of buildings and collections, visitors shall be asked to leave the building without receiving compensation for their entrance fee and in such a situation a visitor is obliged to leave the building immediately. Besides, such a visitor can be punished in harmony with the generally binding legal regulations.
2. Persons reasonably suspected of drunkenness, persons influenced by drugs, persons wearing heavily soiled clothing or persons insufficiently clothed are not permitted to enter buildings of the Hussite Museum.
3. Visitors are forbidden to damage and endanger museum buildings, their collections and other property in the buildings.

Visitors are especially forbidden to:

- a. touch showcases, walls and displayed items;
- b. write or draw on walls or damage them in any other way;
- c. depart from the marked routes;
- d. lean out of open windows;
- e. while touring the underground tunnels, visitors are not allowed to depart from the guide and their group;
- f. disturb guide's speech by noise (music, singing, use of any electronic appliances, shouting etc.) or make the tour more difficult for other visitors;
- g. eat and drink in the interior, enter it with ice cream, drinks etc;
- h. smoke in museum buildings and/or manipulate with open fire there;
- i. manipulate with electrical equipment, devices, lighting systems and other technical components and machines without proper authorisation;
- j. bring dogs or other animals to the museum or let them run around the building, except for guiding and assistant dogs;

- k.** enter museum buildings with weapons, explosives, very flammable, volatile or other dangerous substances;
  - l.** disturb quiet and order in any other way.
- 4.** Visitors are forbidden to take photographs and make video records with a tripod inside the museum (except for those with a special permit granted by the Hussite Museum director). In permanent exhibitions visitors are permitted to take photographs and make video records for their personal use without the use of flash and tripod after paying a fee specified in the valid pricelist. Rules about taking photographs and making video records at short-term exhibitions and other public events are determined case by case, and visitors are always informed about them in the museum ticket office.
- 5.** Prior consent of the Hussite Museum management and an agreement on license conditions is necessary for any kind of public distribution of pictures and audio records.
- 6.** If visitors cause damage by breaching these visitor regulations or by any other inappropriate activity, a protocol will be made about it and the visitor will be obliged to compensate for the damage caused. Should a visitor be reluctant to prove identity or should a visitor refuse to cooperate, the museum staff will call the Police.

#### **V. Final provisions**

- 1.** Visitors can record their wishes, compliments, complaints and comments in the Book of Visits or send them in a letter to the address of the Hussite Museum headquarters.
- 2.** These visitor regulations shall come into effect on 1<sup>st</sup> September 2018.